

**RUTHERFORD COUNTY LIBRARY SYSTEM
BOARD OF DIRECTORS
MINUTES OF MEETING
Monday, June 05, 2023**

MEMBERS PRESENT:

Tim Bowling	Tansy Raynor	Cody York
Rollie Holden, Jr.	Kory Wells	
Phil King	Shawn Wright	

MEMBERS ABSENT:

Lauren Brandon	Lynette Ingram
Larry Flowers	Steve Sullivan

OTHERS PRESENT:

Rita Shacklett, Director, RCLS	Kathleen Tyree, Branch Manager, TEC Library
Carol Ghattas, Branch Manager, Linebaugh	Cynthia Matthews, Asst. Director, SRRL
Ginger Graves, Branch Manager, Smyrna Library	Bearl Beasley, President, FOLL
Mindy Barrett, Branch Supervisor, MGL Library	Elsa Britt, Recorder
Donna Jordon, Branch Supervisor, Eagleville Lib.	Kayla Howard - Public

OTHERS ABSENT:

Theresa Pickett, President, FOSL
Beth Wheeler, President, FOEL

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CALL TO ORDER:

The regular meeting of the Board of Directors of the Rutherford County Library System was called to order by Mr. Holden, Chair, on Monday, June 5, 2023, at 5:00 p.m. at Linebaugh Public Library.

Mr. Holden welcomed a public guest, Kayla Howard.

WELCOME NEW MEMBERS: None

REVIEW AND APPROVAL OF MINUTES OF PRIOR MEETING:

The Minutes of Meeting held on April 17, 2023, stand as presented.

CONSENT AGENDA: None.

REPORTS FROM COMMITTEES OF THE BOARD

Budget and Finance: Mr. Bowling presented and made a motion the financial reports for the months of March and April 2023, be approved. Ms. Wells seconded. Those who were present voted "aye". Motion carried.

Personnel Committee: Ms. Ingram was absent. Ms. Shacklett presented the RCLS employees' health insurance package which was emailed to the Board prior to the meeting for their review. Mr. York made a motion to approve the 6% increase of medical insurance with CIGNA, and he further made a motion to move the Dental, Vision, Short Term Disability, Long Term Disability, and Life insurance from MetLife to Mutual of Omaha. Mr. Wright seconded. Those who were present voted "aye". Motion carried.

By-Laws & Policies: Mr. Wright had nothing to report at this time.

Nominating: Mr. Flowers was absent. Ms. Shacklett reported Ms. Vicki Twitty has been appointed by the Murfreesboro City Council and will replace Ms. Ingram on the Board effective July 1, 2023. Ms. Ingram opted not to renew her term which will end on June 30, 2023. The Rutherford County's Steering Committee will vote tonight for Mr. York and Mr. King's application. When approved it will go to the full Commission on June 15, 2023.

Development & Acquisitions: Mr. King had nothing to report at this time.

Strategic Planning: Ms. Wells had nothing to report at this time.

Facility Maintenance: Mr. Sullivan was absent. Mr. Bowling reported Smyrna Library has a window that cracked and has five (5) others showing similar symptoms and may also crack in the near future. Ms. Graves obtained a quote from West College Glass to replace the one (1) cracked window for \$5,500.00 and a quote to replace all six (6) windows for \$8,500.00. Mr. Bowling made a motion to approve \$8,500.00 to be taken out of Smyrna's fund balance to replace six (6) windows at the Smyrna Public Library. Mr. Wright seconded. Those who were present voted "aye". Motion carried.

REPORTS FROM LIBRARIES & SUPPORT ORGANIZATIONS:

Linebaugh Library: Reports were submitted in the packet. Ms. Ghattas added that, to date, a total of 1,704 have signed up to the Summer Reading Program (SRP) for Linebaugh, MGL and the Bookmobile.

MGL Library: Reports were submitted in the packet.

Technology Engagement Center (TEC): Reports were submitted in the packet.

Bookmobile (BKM): Reports were submitted in the packet.

Historical Research Center (HRC): Reports were submitted in the packet.

Friends of Linebaugh Library (FOLL): Mr. Beasley's reports were distributed at the meeting.

Smyrna Library: Reports were submitted in the packet.

Friends of Smyrna Library (FOSL): Ms. Pickett was absent. Reports were submitted in the packet

Eagleville Library: Reports were submitted in the packet. Ms. Jordon mentioned that, to date, 104 signed up to the SRP!

Friends of Eagleville Library (FOEL): Ms. Jordon mentioned the FOEL plans to have book sales at some of the local events in Eagleville.

Rutherford County Library System (RCLS): Reports were submitted in the packet. However, under the Incident Tracker report, Ms. Shacklett clarified that the permanent bans included historical and current data while other offenses were just for the quarter.

Foundation: Nothing to report at this time.

Stones River Regional Library (SRRL): Ms. Matthews distributed her report to the Board and highlighted some items.

OTHER BUSINESS:

- Add “Public Comments” in the Agenda.
- Mr. Holden mentioned tonight’s meeting would have been Ms. Ingram’s last meeting and thanked her for her invaluable service and contributions to the Board especially the overhauling of the RCLS HR Policy Manual.

The meeting adjourned at 6:00 pm.