

**RUTHERFORD COUNTY LIBRARY SYSTEM  
BOARD OF DIRECTORS  
MINUTES OF MEETING  
Monday, April 17, 2023**

**MEMBERS PRESENT:**

Tim Bowling	Phil King	Kory Wells
Rollie Holden, Jr.	Tansy Raynor	Shawn Wright
Lynette Ingram	Steve Sullivan	Cody York

**MEMBERS ABSENT:**

Lauren Brandon  
Larry Flowers

**OTHERS PRESENT:**

Rita Shacklett, Director, RCLS	Kate Huddleston, Director, SRRL
Carol Ghattas, Branch Manager, Linebaugh	Bearl Beasley, President, FOLL
Ginger Graves, Branch Manager, Smyrna Library	Theresa Pickett, President, FOSL
Mindy Barrett, Branch Supervisor, MGL Library	Elsa Britt, Recorder
Donna Jordon, Branch Supervisor, Eagleville Lib.	Maggie Thorn - Public

**OTHERS ABSENT:**

Kathleen Tyree, Branch Manager, TEC Library  
Beth Wheeler, President, FOEL

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**CALL TO ORDER:**

The regular meeting of the Board of Directors of the Rutherford County Library System was called to order by Mr. Holden, Chair, on Monday, April 17, 2023, at 5:00 p.m. at Smyrna Public Library.

Mr. Holden welcomed a public guest, Maggie Thorn.

**WELCOME NEW MEMBERS:** None

**REVIEW AND APPROVAL OF MINUTES OF PRIOR MEETING:**

The Minutes of Meeting held on March 20, 2023, stand as presented.

**CONSENT AGENDA:** None.

**REPORTS FROM COMMITTEES OF THE BOARD**

**Budget and Finance:** Mr. Bowling presented and made a motion the financial reports ending February 28, 2023, be approved. Ms. Ingram seconded. Those who were present voted “aye”. Motion carried.

**Personnel Committee:** Ms. Ingram had nothing to report at this time.

**By-Laws & Policies:** Mr. Bowling made a motion to approve the Policy PM 204 – Rules of Conduct, discussed and revised by the board tonight, with an understanding that the approved revised copy will be emailed to the board for perusal, making sure that all are comfortable with the changes reflected in the final document. If after reading the revised version and any objections are raised, Ms. Shacklett will pass them along

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to the Bylaws and Policies Committee for review and submit recommendations for the board to approve at the June 5 meeting. Mr. York seconded. Those who were present voted “aye”. Motion carried.

**Nominating:** Mr. Flowers was absent. Mr. Holden presented the slate of officers for July 2023 – June 2024 for approval:

- Chair – Steve Sullivan
- Vice-Chair – Phil King
- Treasurer – Tim Bowling
- Secretary – Kory Wells

Mr. Wright made a motion to approve the slate of officers as presented. Ms. Ingram seconded. Those who were present voted “aye”. Motion carried.

**Development & Acquisitions:** Mr. King reported the Smyrna Public Library has memorabilia predominantly of the Rock School now Smyrna High School. Mr. York made a motion that Ms. Graves be authorized to work with board members, local government, and other authorities to figure out the best home for these items. Mr. Sullivan seconded. Those who were present voted “aye”. Motion carried.

**Strategic Planning:** Ms. Wells had nothing to report at this time.

**Facility Maintenance:** Mr. Sullivan made a motion to approve the following:

- Linebaugh:
  - ✓ \$16,202.00 to replace the HVAC compressor due to continuing oil leaks and the amount to be taken out of maintenance reserves. When the compressor is ready to be installed, the Board authorizes the Linebaugh Library to be closed for one (1) full day. Mr. Bowling seconded. Those who were present voted “aye”. Motion carried.
  - ✓ \$6,955.00 for software upgrade for the HVAC control system to be taken out of maintenance reserves. Mr. York seconded. Those who were present voted “aye”. Motion carried.

## **REPORTS FROM LIBRARIES & SUPPORT ORGANIZATIONS:**

**Linebaugh Library:** Reports were submitted in the packet.

**MGL Library:** Reports were submitted in the packet.

**Technology Engagement Center (TEC):** Ms. Tyree was absent. Reports were submitted in the packet.

**Bookmobile (BKM):** Reports were submitted in the packet.

**Historical Research Center (HRC):** Reports were submitted in the packet.

**Friends of Linebaugh Library (FOLL):** Mr. Beasley’s reports were submitted in the packet.

**Smyrna Library:** Reports were submitted in the packet.

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**Friends of Smyrna Library (FOSL):** Ms. Pickett reported the following:

- Donated \$500.00 to the Smyrna West Library.
- Will provide treats for staff during the National Library Week.
- Will be hosting the Run To Read Fun Run on Saturday, April 29 to finish the Library Week celebration.

**Eagleville Library:** Reports were submitted in the packet.

**Friends of Eagleville Library (FOEL):** No report.

**Rutherford County Library System (RCLS):** Reports were submitted in the packet.

**Foundation:** Ms. Shacklett reported the RCLF's fundraising event held on Saturday, April 15, 2023:

- 112 seats were sold, 62 attended the event.
- \$23,000.00 was raised (estimated net)

**Stones River Regional Library (SRRL):** Ms. Huddleston distributed her report to the Board and highlighted some items.

**OTHER BUSINESS:**

There will be no meeting in May. The next meeting will be on June 5, 2023.

The meeting adjourned at 7:00 pm.